**ระเบียบวาระที่ ............ เรื่องเพื่อทราบ**

**ระยะห่าง 1 บรรทัด 6 PT**

**2.5 ซม.**

***ตัวอย่างการเขียนวาระตามแบบฟอร์มที่ 1***

***เรื่องเรียนเพื่อทราบ***

**3 ซม.**

**วาระที่ ..... (ชื่อเรื่อง)** (ตัวหนา).....................................................................................................

**ระยะห่าง 1 บรรทัด 6 PT**

**ระยะห่าง 1 บรรทัด 6 PT**

 **1 เรื่องเดิม** **(ตัวหนา)**

* 1. ………..………………………………………………………………………………………………..……………................................................................................................................................................................................
	2. ………..………………………………………………………………………………………………….…………………………………………………………………………………………………………………………………………………………………………

**ระยะห่าง 1 บรรทัด 6 PT**

 **2. เหตุผลความจำเป็นที่ต้องเสนอคณะกรรมการทรัพยากรน้ำแห่งชาติ** (ตัวหนา)

* 1. ………..………………………………………………………………..………………………………..……………………………………………………………………………………………………………………………………………..………………………….
	2. ………..………………………………………………………………………………………………..………..…………………………………………………………………………………………………………………………………………………………………

**ระยะห่าง 1 บรรทัด 6 PT**

 **3. ระเบียบ ข้อกฎหมาย คำสั่ง หรือสอดคล้องกับแผนแม่บทการบริหารจัดการทรัพยากรน้ำ 20 ปี** (ตัวหนา)(ถ้ามี)

**2 ซม.**

* 1. ………..………………………………………………………………..………………………………..…………………………………………………………………………………………………………………………………………….…..………………………
	2. ………..………………………………………………………………………………………………..………..…………………………………………………………………………………………………………………………………………………………………

**ระยะห่าง 1 บรรทัด 6 PT**

 **4. ข้อเท็จจริง / สาระสำคัญ** (ตัวหนา)

* 1. ………..………………………………………………………………..………………………………..……………………………………………………………………………………………………………………………………………..………………………….

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* 1. ....................................................................................................................................................................................................................................
	2. ………..………………………………………………………………..………………………………..……………………………………………………………………………………………………………………………………………..………………………….
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* 1. ....................................................................................................................................................................................................................................

**ระยะห่าง 1 บรรทัด 6 PT**

 **5. ข้อเสนอเพื่อทราบ** (ตัวหนา)

 เพื่อโปรดทราบผลการดำเนินงาน..............................................................................................

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**ระยะห่าง 1 บรรทัด 6 PT**

 จึงเรียนที่ประชุมเพื่อโปรดทราบ

**2. ซม.**

**มติที่ประชุม**

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